

CLIENT EMPLOYEE PAYROLL PROCESSING PACKET

Please complete and return this entire packet via:

Mail:

**Pinnacle
Attn: Onboarding
9311 San Pedro Avenue, Suite 700
San Antonio, TX 78216**

Email:

onboarding@pinnaclepeo.com

Fax:

877-392-5714

**If you need assistance, please contact the Onboarding
Department at #210-344-2088**

IMPORTANT!

**WE WILL NOT PROCESS A PAYROLL CHECK FOR
ANY OF YOUR EMPLOYEES THAT WE DO NOT
RECEIVE A FULL AND COMPLETE EMPLOYEE
PACKET.**